

Proposed Draft Forward Work Programme for Audit Committee 2010/11

Meeting Date and Time	Name of Report	Officer	Scope of Report
June	Annual Audit Fee	Darren Gilbert, KPMG	Main proposals contained within the Annual Audit Fee
June	Interim Audit Report	Darren Gilbert, KPMG	Progress report
June	Internal Audit Annual Report 2010-11	Steve Memmott, Hd of Internal Audit	Report
June	Internal Audit Plan 2011-12	Steve Memmott, Hd of Internal Audit	Report
June	Draft Annual Governance Statement	Ian Gibbons, Monitoring Officer	
June	Draft Set of Financial Accounts 2010-11	Chief Finance Officer	Completed accounts to September meeting
September	Annual Governance Statement	Ian Gibbons, Monitoring Officer	Final statement to be submitted to September meeting
September	Statement of Accounts	Chief Finance Officer	Report
September	Report to those charged with governance	Darren Gilbert, KPMG	Report
September	Internal Audit Progress Report 2011-12	Steve Memmott, Hd of Internal Audit	Report
September	Risk Management Update	Eden Speller, Head Business Arrangements	Verbal update and report
December 2011	Internal Audit Progress Report 2011-12	Steve Memmott, Hd of Internal Audit	Report
December 2011	Annual Audit Letter	Darren Gilbert, KPMG	Report
March 2012	Certification of Grants and Returns 2010/11	Darren Gilbert, KPMG	Report
March 2012	Financial Statements Audit Plan	Darren Gilbert, KPMG	Report

	2011/12		
March 2012	Risk Management Update	Eden Speller, Head Business Arrangements	Verbal update and report
March 2012	Progress Report – Preparation of 2010 Financial Accounts	Matthew Tiller, Chief Accountant	Verbal update and report
March 2012	Internal Audit Progress Report 2011/12	Steve Memmott, Hd of Internal Audit	Verbal update and report